

GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, and up-to-date pricing are available through GSA Advantage!TM, a menu-driven database system. The INTERNET address for GSA Advantage!TM is: <http://www.gsaadvantage.gov>

****Go to <http://www.fss.gsa.gov/schedules>. Find link to Ordering From GSA Schedules.

Find link to Ordering procedures for services requiring a statement of work.****

**Schedule Title: HUMAN RESOURCES AND EQUAL EMPLOYMENT
OPPORTUNITY (EEO) SERVICES**

FSC Group: 738 PART X

Contract Number: GS-15F-0036L

**For more information on ordering from Federal Supply Schedules click on the FSS
Schedules button at <http://www.fss.gsa.gov>.**

Contract Period: Through August 31, 2011

**Contractor: DANOFF AND DONNELLY, ATTORNEYS AT LAW, 4688
Beechwood Road, Ellicott City, MD 21043, WEB SITE:
www.danoffanddonnellyattys.com**

**Contractor's email address: adanoff@danoffanddonnellyattys.com or
donnelly@gtcinternet.com**

Contractor's phone no. 301-596-4558

Contractor's fax no. 206-202-3870

Business Size: Small business

CUSTOMER INFORMATION FOR ORDERING ACTIVITIES

1. TABLE OF AWARDED SPECIAL ITEM NUMBER: SIN 595-25

SIN 595-25 EEO Services - EEO Services may include but are not limited to providing investigation of Discrimination Complaints and Preparation of Reports of Investigation (includes individual Case/consolidated Case-One or Additional Issues, Continuing Violation, On-Line Reporting System, Additional Copies of Investigation Reports). Preparation of an Analysis and Recommended Final Agency Decision (FAD) in Discrimination Complaints, Inquiry, Resolution Attempt, and Preparation of an analysis and Recommended Final Agency Decision (FAD) on Allegations of Noncompliance With Settlement Agreements or Final Decisions, Resolution Attempt and Report of Inquiry Regarding Notices of Intent to Sue under Age Discrimination in Employment Act of 1967, as Amended, Alternative Dispute Resolution, Reference Materials relating to equal opportunity programs, EEO training and Consulting, EEO counseling (Individual and Class Complaint).

SPECIFIC SIN 595-25 EEO SERVICES PROVIDED

**INVESTIGATION OF DISCRIMINATION COMPLAINTS AND
PREPARATION OF REPORTS OF INVESTIGATION**

INDIVIDUAL CASE – WITH ONE ISSUE

INDIVIDUAL CASE – PER ADDITIONAL ISSUE

INDIVIDUAL CASE – CONTINUING VIOLATION

CONSOLIDATED CASE – WITH ONE ISSUE

CONSOLIDATED CASE – PER ADDITIONAL ISSUE

CONSOLIDATED CASE – CONTINUING VIOLATION

ADDITIONAL COPIES OF INVESTIGATIVE REPORT

**PREPARATION OF AN ANALYSIS AND RECOMMENDED FINAL
AGENCY DECISION (FAD) IN DISCRIMINATION COMPLAINTS**

INDIVIDUAL CASE

CONSOLIDATED CASE

**INQUIRY, RESOLUTION ATTEMPT, AND PREPARATION OF AN
ANALYSIS AND RECOMMENDED FINAL AGENCY DECISION (FAD) ON
ALLEGATIONS OF NON-COMPLIANCE WITH SETTLEMENT
AGREEMENTS OR FINAL DECISIONS**

**RESOLUTION ATTEMPT, AND REPORT OF INQUIRY REGARDING
NOTICES OF INTENT TO SUE UNDER AGE DISCRIMINATION IN
EMPLOYMENT ACT OF 1967, AS AMENDED**

ALTERNATIVE DISPUTE RESOLUTION (ADR)

EEO COUNSELING – INDIVIDUAL AND CLASS COMPLAINT

2. MAXIMUM ORDER: \$1,000,000
3. MINIMUM ORDER LIMITATION: \$100.00
4. GEOGRAPHIC COVERAGE (DELIVERY AREA): 48 Contiguous states, Alaska, Hawaii, Puerto Rico and Washington, D.C.
5. POINTS OF PRODUCTION: Ordering agency and/or Contractors facility
6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICES: Net Prices are shown on this Price List.
7. QUANTITY/VOLUME DISCOUNTS: NONE.
8. PROMPT PAYMENT TERMS: NONE
- 9a. GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW TO THE MICRO-PURCHASE THRESHOLD OF \$2,500.00.
- 9b. GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD OF \$2,500.00.
10. FOREIGN ITEMS: N/A
- 11a. TIME OF DELIVERY: Within the period specified in the ordering agency's performance-based statement of work and the order.
- 11b. EXPEDITED DELIVERY: Is available.
- 11c. URGENT REQUIREMENTS: Contact Contractor to obtain accelerated delivery pursuant to Clause No. I-FSS-140-B, Urgent Requirements.
12. F.O.B POINT(S): Not Applicable
13. ORDERING ADDRESS(ES): 4688 Beechwood Road, Ellicott City, MD 21043
14. PAYMENT ADDRESS(ES): 4688 Beechwood Road, Ellicott City, MD 21043

15. WARRANTY PROVISION: The contractor warrants and implies that the services rendered under the contract are merchantable and fit for the particular purpose described in the contract.

16. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: 17-535-0776

17. Danoff and Donnelly is registered in the Central Contractor Registration (CCR) database.

PRICES FOR CURRENT CONTRACT YEAR

(See WEB SITE: www.danoffanddonnellyattys.com for historical information)

EEO INVESTIGATIONS AND PREPARATION OF REPORTS OF INVESTIGATION

INVESTIGATION TYPES	PRICE 9/1/10 TO 8/31/11
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Individual one issue, one basis	\$5175
Individual per added issue, basis	359
Individual continuing violation	7181
Consolidated one issue, one basis	7299
Consolidated per added issue, basis	359
Consolidated continuing	8649
Each additional report copy	62

PREPARATION OF ANALYSIS AND RECOMMENDED FAD

Individual Case	2559
Consolidated Case	3105

RESOLUTION ATTEMPT AND PREPARATION OF ANALYSIS AND RECOMMENDED FAD ON ALLEGATIONS OF NON-COMPLIANCE WITH SETTLEMENT AGREEMENT

Resolution attempt & Non-compliance FAD	5175
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RESOLUTION ATTEMPT AND REPORT OF INQUIRY REGARDING NOTICES OF
INTENT TO SUE UNDER ADEA

Individual Case	5348
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Consolidated Case	6894
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ADR AND EEO COUNSELING HOURLY RATES

Alternative Dispute Resolution	226
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EEO Counseling	110
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